



**Laura & Peter Mossakowski  
Family Dog Park**



**MINUTES  
December 13, 2013  
12:30 pm @ Costco (food court area)**

1. Welcome & Introductions: Committee members in attendance were Laura Mossakowski, Angela Gorall, Paul Theys, Shawn Schneider, Sandy Kemper, Steve Soukup, Laura Marie and Alexi Valitchka.

Jeremy Deshazer, Manager of Costco Wholesale, stopped into the meeting and reviewed how Costco could support the group's efforts. While Costco does not provide direct financial support, they can offer staff for volunteering and supplies for events. Information about events or volunteer opportunities can also be posted at the store. A tour of Costco was also offered to the group at the end of the meeting.

2. Approval of Minutes: Motion by Kemper/Soukup to approve November minutes as presented. Motion carried unanimously.
3. Event Updates & New Information
  - a. Bellevue Director of Parks & Leisure Services Update: Gorall updated the group on the recent hiring of Debra Lom as the new Village Director of Parks & Leisure Services. Debra will start with the Village on January 2 and will begin attending meetings.
4. 501(c)(3) Designation – Continued Review & Discussion: The group further discussed steps necessary to implement the non-profit designation. Soukup noted that he had contacted two attorneys for assistance, but neither had expertise in this area. Soukup has requested quotes for services and is evaluating other options. Gorall was asked to contact the Village attorney for assistance and possible in-kind services. The group further discussed paperwork required and necessary appointment of officers. Kemper will do some research on-line for basic incorporation documents. Initial contacts with some local banks will also be completed as new accounts (separate from the Village) will be required.
5. Capital Fundraising Campaigns
  - a. Fund Balance – Recent Donations Update: Gorall noted that the total fund balance remains the same from last month at \$27,484.
  - b. Major Campaign Updates: Mossakowski had no new updates. Soukup continues to pursue Festival Foods for a donation and is continuing to pursue other contacts.

c. Community Campaign Updates

- i. Collection Box Inventory Update: Gorall noted that there are no changes to box locations and two remain available for placement at a location. Schneider agreed to pick up a box to locate at Karate America. Gorall will also drop one off at Mossakowski's office.

Oakview is selling dog treats with great success and continues to work on paw print sales and basket raffles. Kemper is also continuing to seek donations from office vendors.

- d. Grants/Foundation Updates: Gorall announced that the Village just received notification from the WPS Foundation of a \$1,000 contribution to the park. A check presentation will likely be completed at a future Village Board meeting.

6. Other Matters: Gorall noted that an update on the park and our fundraising efforts will be included in the next Village newsletter. Gorall also noted that assistance from a Village intern may be available for small projects. At the next meeting, the group will begin the discussion on preparation for the K-9 Carnival to be held on Saturday, May 10<sup>th</sup>.

Several fundraising ideas were further discussed including rounding up of cash register receipts for donations, sled dog rides at the next Santa in the Park event, pursuing a donation from the Bellevue Business and Professional Association (BBPA), pet bakery donations and participation from UWGB for art/pottery donations. Other potential businesses to seek donations or products from were also discussed.

7. Next Meeting: The next Committee meeting will be held on Friday, January 3, 2014 at the Oakview Vet Hospital at 12:30 p.m.