



## **Laura and Peter Mossakowski Family Dog Park, LLC Committee Meeting**

Date & Location: February 1, 2017 9:30am-11:30am; at Laura Mossakowski LLC (2555 Continental Dr.; Green Bay, 54311)

Meeting Began: 9:30am

In attendance: Donn Foote, Paul Theys, Laura Mossakowski, Jennie Wertel, Sandy Kemper, Stephanie Schlag

### **Secretary Report:**

Approval of January's minutes (Sandy, Laura)

### **Treasurers Report:**

Current Balance \$4,816.00

Outstanding Bills \$1176.79 still needed to Village of Bellevue; Robert E. Lee bill coming due to DNR changes that were needed; Liser also had fee for added work

Incoming Donations \$80.00 from E-bay and \$2000 from donations and matchings; large donation still expected in coming weeks

### **Community Fundraising:**

Grant writer needed to help most immediately

Looking to get K9 Karnival and Grand Opening planned

### **Old Business:**

Fees with Village Agreement - completed last meeting - done

Dog Park Rules Signs and Park Hours submitted to Village Board

Village Board Agreement Ammended - completed

Create daily & annual fees - any further thoughts on \$3.00/day per dog for daily then \$30/year for annual pass or \$60/year for household membership - approved by Village Board - completed

Membership Stickers - further thoughts? - Can't sell them until we know a Grand Opening date; Start sales at K9 Karnival

Looking to start with an estimated order and can order more if needed (start with 5 sheets - ~\$90)

Sell through Village, Vet Clinics, and neighboring Villages/Towns

**Next Meeting Dates:**

No further VB meetings set for Dog Park related items

March 1, 2017 - 9:30am-11am

**Construction Updates:**

Still looking for nature to tell us when the grass can be mowed to allow further planning for opening dates

**New Business:**

Village Board Meetings Needed? - no further scheduled with Dog Park items

Volunteer Committee Update - Mary to put together E-newsletter with opportunities and help man the tables at the events for it

Marketing Recruitment Ideas - Social Media plugs for upcoming events and volunteer needs

Logging options for hours for volunteering through the year - potential to earn discounts off of future passes, brunch etc.

K9 Karnival Date and Planning - Set for May 13th 10am-2pm

Volunteer Table added to Karnival Layout - include "titles/roles" that are needed (Grant writers, etc.)

MC - Alexi

Poss. Live Music

Booth coordination - Sandy

Station for credit card for Paul to be at

Walkie-talkies for communication

Raffle workers - Paul, Laura, and one added

Pictures - Jennie

Volunteer Table - Nicole and Mary

Home Depot Employee Work Day - Landscaping is specialty for the projects, a Grant covers the cost of the items

Ideally a 1-day project, need to do a walk-through and

Looking to do project around sign and driveway and around the fence where the trash bins are

Further thoughts on donation envelopes - looking at what others use to help decide (DePere DP and BC DP have them).

Size dependent on the needs for the opening of the box. Tear off tab envelopes. Stephanie to help look for options.

Signs to be donated by Forever Friends - need quotes - Size requirements not outlined by Village Board (4'X4' for larger sign)

Can see what the sign companies can recommend for sizing too

Village to approve final draft prior to printing

Village uses Rent-a-Flash for signage

Village can purchase them and the cost can be reimbursed

Colors to be coordinated with what is used throughout the park areas

Discussion of Addition of Board Member to the Committee - Director of Marketing - Nominated Nicole Virant

Addition of a Mission Statement for the Park - Thoughts? Ideas? - Suggestions provided by Sandy

Laura & Peter Mossakowski Family Dog Park (Bellevue Dog Park) is a volunteer-based, non-profit 501(c)3 organization. The Bellevue Dog Park Committee is dedicated to providing an off-leash dog park where dogs and their owners/friends have a safe, well-maintained area for recreation and socialization.

The Bellevue Dog Park committee will also make it their focus to educate children about safe behavior around dogs to ensure a common goal of safety and fun for all.

The Bellevue Dog Park relies on local and private funding to continue growth and development of this off-leash dog park. The committee welcomes collaboration with residents, businesses, municipalities, and non-profit groups to work toward this common goal.

Grand Opening Date and Planning - Date can't be selected until nature tells us how many mowings can be done (minimum of 4).

Looking at late spring/early summer (hopefully within a month of the K9 Karnival, ideally within 2 weeks)

Protected bulletin board to be added for donor board and notices, etc.

Meeting Adjourned: 11:10am

Next meeting:

Looking to find ways to use Social Media for fundraising

Get items to Donn for the Pet Expo

Discuss list for raffle items for K9 Karnival